



TRAVEL REQUEST

TID# 10077
(Business Office Use Only)

Date 7/24/16

- 1. Destination Colorado Springs
- 2. Number of persons making the trip 5 State vehicle(s) needed _____
Tim Rosenbach / [REDACTED]
- 3. Time and date of departure 1:00 p.m. 7/31/16
- 4. Time and date of return 3:00 p.m. 8/1/16
- 5. Purpose for which the trip is being made RMAC Kickoff
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code <u>[REDACTED]</u>	Budget
Additional Account Code _____	Transportation (without tax) \$ <u>100.00</u>
Mode of Travel _____	Meals <u>300.00</u>
Remarks _____	Lodging <u>400.00</u>
_____	Registration Fee _____
_____	Incidental Expense (explain) _____
_____	TOTAL \$ <u>0.00 800.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Tim Rosenbach + 4 students
Traveler's Name (PLEASE PRINT) [REDACTED]
Supervisor/Budget Code Administrator _____
President/Vice President (Required for Out-of-State Travel) _____

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

T Rosenbach
Colorado Springs
7/31-8/1/16
(Business Office Use Only)



TRAVEL REQUEST

TID# 16097
(Business Office Use Only)

Date 8/3/16

- 1. Destination Denver International Airport
- 2. Number of persons making the trip 2 State vehicle(s) needed _____
- 3. Time and date of departure 12:00 PM - 8/3/16
- 4. Time and date of return 10:00 PM - 8/3/16
- 5. Purpose for which the trip is being made Picking up Incoming Freshman
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code <u>[REDACTED]</u>	Budget
Additional Account Code _____	Transportation (without tax) \$ <u>100.00</u>
Mode of Travel _____	Meals _____
Remarks _____	Lodging _____
	Registration Fee _____
	Incidental Expense (explain) _____
	TOTAL \$ <u>100.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Jay Staggs

Traveler's Name (PLEASE PRINT) [REDACTED]

Supervisor/Budget Code Administrator _____

President/Vice President (Required for Out-of-State Travel) _____

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

J Staggs
Denver
8/3/16
(Business Office Use Only)



TRAVEL REQUEST

TID# 16272
(Business Office Use Only)

Date 9/1/16

- 1. Destination Gunnison, CO
- 2. Number of persons making the trip 75 State vehicle(s) needed _____
- 3. Time and date of departure 9/10/16, 7:00 AM
- 4. Time and date of return 9/10/16, 8:00 PM
- 5. Purpose for which the trip is being made Football Contest vs Western State
- 6. Specific arrangements for class sessions (if applies) Faculty has been notified

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>4,714.00</u>
Mode of Travel	_____	Meals	\$ <u>1,700.00</u>
Remarks	_____	Lodging	_____
	<u>Transportation accounted for on PO</u>	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>6,414.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
 Josh Blankenship
 Traveler's Name (PLEASE PRINT)
[REDACTED]
 Supervisor/Budget Code Administrator

 President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

J Blankenship
Gunnison
9/10/16
 (Business Office Use Only)



TRAVEL REQUEST

TID# 16298
(Business Office Use Only)

Date 9/9/16

- 1. Destination GRAND JUNCTION, CO
- 2. Number of persons making the trip 70 State vehicle(s) needed _____
- 3. Time and date of departure 10/21/16, 10:00 AM
- 4. Time and date of return 10/23/16, 3:30 AM
- 5. Purpose for which the trip is being made FOOTBALL CONTEST VS COLORADO MESA
- 6. Specific arrangements for class sessions (if applies) FACULTY HAS BEEN NOTIFIED

7. Account Code [REDACTED]

Budget

Additional Account Code _____	Transportation (without tax)	\$ <u>6,728.00*</u>
Mode of Travel _____	Meals	\$ <u>3,000.00</u>
Remarks _____	Lodging	\$ <u>2,600.00</u>
_____	Registration Fee	_____
_____	Incidental Expense (explain)	_____
_____	TOTAL	\$ <u>12,328.00</u>

Transportation accounted for on PO.*

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
JOSH BLANKENSHIP

[REDACTED]
Supervisor/Budget Code Administrator

President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

J Blankenship
Grand Junction
10/21-23/16
(Business Office Use Only)



TRAVEL REQUEST

TID# 16299
(Business Office Use Only)

Date 9/9/16

- 1. Destination LAS VEGAS, NM
- 2. Number of persons making the trip 70 State vehicle(s) needed _____
- 3. Time and date of departure 11/11/16, 11:00 AM
- 4. Time and date of return 11/12/16, 8:00 PM
- 5. Purpose for which the trip is being made FOOTBALL CONTEST VS NEW MEXICO HIGHLANDS
- 6. Specific arrangements for class sessions (if applies) FACULTY HAS BEEN NOTIFIED

7. Account Code <u>[REDACTED]</u>	Budget
Additional Account Code _____	Transportation (without tax) \$ <u>\$ 5,198.00*</u>
Mode of Travel _____	Meals \$ <u>2,600.00</u>
Remarks _____	Lodging \$ <u>2,660.00</u>
_____	Registration Fee _____
<u>Transportation accounted for on PO.*</u>	Incidental Expense (explain) _____
_____	TOTAL \$ <u>\$ 10,458.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
JOSH BLANKENSHIP
Traveler's Name (PLEASE PRINT)
[REDACTED]
State/County Budget Code Administrator
[REDACTED] 12 Sept 2016
 President/Vice President (Required for Out-of-State Travel) football

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

1 Blankenship
has Vegas, NM
11/11-12/16
(Business Office Use Only)



TRAVEL REQUEST

TID# 16300 (Business Office Use Only)

Date 9/9/16

- 1. Destination GOLDEN, CO
- 2. Number of persons making the trip 70 State vehicle(s) needed _____
- 3. Time and date of departure 11/4/16, 10:00 AM
- 4. Time and date of return 11/5/16, 8:00 PM
- 5. Purpose for which the trip is being made FOOTBALL CONTEST VS COLORADO MINES
- 6. Specific arrangements for class sessions (if applies) FACULTY HAS BEEN NOTIFIED

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>6,234.00*</u>
Mode of Travel	_____	Meals	\$ <u>1,850.00</u>
Remarks	_____	Lodging	\$ <u>2,280.00</u>
	_____	Registration Fee	_____
	<u>Transportation accounted for on PO.*</u>	Incidental Expense (explain)	_____
		TOTAL	\$ <u>10,364.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
JOSH BLANKENSHIP

 Supervisor/Budget Code Administrator

 President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

*J Blankenship
 Golden
 11/4-5/16
 (Business Office Use Only)*



TRAVEL REQUEST

TID# 16350
(Business Office Use Only)

Date 9/2/16

- 1. Destination RAPID CITY, SD
- 2. Number of persons making the trip 70 State vehicle(s) needed _____
- 3. Time and date of departure 9/30/16, 5:00 AM
- 4. Time and date of return 10/2/16, 8:00 AM
- 5. Purpose for which the trip is being made FOOTBALL CONTEST VS SOUTH DAKOTA MINES
- 6. Specific arrangements for class sessions (if applies) FACULTY HAS BEEN NOTIFIED

7. Account Code [REDACTED]

Additional Account Code _____	Transportation (without tax)	Budget	\$ 13,422.00	po
Mode of Travel _____	Meals		\$ 3,125.00	
Remarks _____	Lodging		\$ 2,470.00	
Travel Advance requested _____	Registration Fee			
Transportation accounted for on PO _____	Incidental Expense (explain)			
	TOTAL		\$ 19,017.00	

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
JOSH BLANKENSHIP
Traveler's Name (PLEASE PRINT) [REDACTED]
Supervisor/Budget Code Administrator [REDACTED]
President/Vice President (Required for Out-of-State Travel) [REDACTED]

*12 Sept 2016
football*

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights,
a copy of this form must be submitted to the ASU Police Department.

*J Blankenship
Rapid City, SD
9/30-10/2/16
(Business Office Use Only)*



TRAVEL REQUEST

TID# 16465
(Business Office Use Only)

Date 9/22/2016

1. Destination Minneapolis, MN to Alamosa, Co / Alamosa, CO to Minneapolis, MN

2. Number of persons making the trip 1 State vehicle(s) needed 0

3. Time and date of departure 5:45 AM - Oct. 28th, 2016

4. Time and date of return 8:26 PM - Oct. 30th, 2016

5. Purpose for which the trip is being made Recruiting Trip

6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>287.70</u>
Mode of Travel	<u>Plane</u>	Meals	_____
Remarks	_____	Lodging	_____
	<u>Quote From Travel Agency Attached to Tr</u>	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>287.70</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature _____

 Supervisor/Budget Code Administrator

 _____ 7 Oct 2016
 President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

football recruit

Alamosa from Minneapolis, MN
(Business Office Use Only)
10/28-30/16



TRAVEL REQUEST

TID# 116641
(Business Office Use Only)

Date 10-28-16

1. Destination Denver, CO to Los Angeles, CA
2. Number of persons making the trip 1 State vehicle(s) needed 0
3. Time and date of departure Nov 13, 2016
4. Time and date of return Nov 19, 2016
5. Purpose for which the trip is being made Recruiting
6. Specific arrangements for class sessions (if applies) n/a

7. Account Code <u>[REDACTED]</u>	Budget
Additional Account Code _____	Transportation (without tax) \$ <u>385.00</u>
Mode of Travel <u>Airplane and Rental Car</u>	Meals <u>210.00</u>
Remarks _____	Lodging <u>0.00</u>
_____	Registration Fee <u>0.00</u>
_____	Incidental Expense (explain) <u>100.00</u>
_____	TOTAL \$ <u>695.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
James C Staggs III
Traveler's Name (PLEASE PRINT)
[REDACTED]
Supervisor/Budget Code Administrator
[REDACTED] 19 Nov 2016
President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

Staggs III, J
Los Angeles CA
11/13-19
(Business Office Use Only)



TRAVEL REQUEST

TID# 111698
(Business Office Use Only)

Date 11/10/2016

1. Destination Salt Lake City, Utah - Provo, UT
2. Number of persons making the trip 1 State vehicle(s) needed _____
3. Time and date of departure 6:00 AM - Monday - 11/14/2016
4. Time and date of return 6:00 PM - Thursday - 11/17/2016
5. Purpose for which the trip is being made Recruiting Trip
6. Specific arrangements for class sessions (if applies) _____

7. Account Code <u>[REDACTED]</u>	Budget
Additional Account Code _____	Transportation (without tax) \$ <u>250.00</u>
Mode of Travel <u>Recruiting Car</u>	Meals \$ <u>120.00</u>
Remarks _____	Lodging \$ <u>197.32</u>
_____	Registration Fee _____
_____	Incidental Expense (explain) _____
_____	TOTAL \$ <u>567.32</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Ross Brunelle
 Traveler's Name (Print Name) _____

 Title Administrator
16 NOV 2016
 President/Vice President (Required for Out-of-State Travel)
Football

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

R. Brunelle
Salt Lake City/Provo UT
11/14-17
 (Business Office Use Only)



TRAVEL REQUEST

TID# 16699
(Business Office Use Only)

Date _____

- 1. Destination Las Vegas, NM
- 2. Number of persons making the trip 2 State vehicle(s) needed _____
- 3. Time and date of departure 8am 8-11-16 Nov 12, 2016 Q
- 4. Time and date of return 8pm 8-11-16
- 5. Purpose for which the trip is being made RMAC FB - NMNH
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code _____ Budget _____

Additional Account Code [REDACTED] Transportation (without tax) \$ 100

Mode of Travel _____ Meals 60

Remarks _____ Lodging _____

Registration Fee _____

Incidental Expense (explain) _____

TOTAL \$ ~~0.00~~

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED] 160

L. Mortensen
Traveler's Name (PLEASE PRINT)

[REDACTED]
Code Administrator

16 NOV 2016
President/Vice President (Required for Out-of-State Travel)

Football

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

L. Mortensen
Las Vegas, NM
11/12
(Business Office Use Only)



TRAVEL REQUEST

TID# 16701
(Business Office Use Only)

Date 11/10/2016

- 1. Destination Salt Lake City, Utah - Provo, UT
- 2. Number of persons making the trip 1 State vehicle(s) needed _____
- 3. Time and date of departure 6:00 AM - Monday - 11/14/2016
- 4. Time and date of return 6:00 PM - Thursday - 11/17/2016
- 5. Purpose for which the trip is being made Recruiting Trip
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ _____
Mode of Travel	<u>Recruiting Car</u>	Meals	\$ <u>120.00</u>
Remarks	_____	Lodging	_____
	_____	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>120.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Derek Faavi

Supervisor/Budget Code Administrator [REDACTED]
16 NOV 2016

President/Vice President (Required for Out-of-State Travel) [REDACTED]
Football

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

D Faavi
Salt Lake City Provo UT
11/14-17
(Business Office Use Only)



TRAVEL REQUEST

TID# 16775
(Business Office Use Only)

Date 12/2/2016

- 1. Destination Texas, New Mexico, Colorado
- 2. Number of persons making the trip 1 State vehicle(s) needed yes
- 3. Time and date of departure Sunday 12/4/16 @ 10:00 AM
- 4. Time and date of return Sunday 12/11/2016 @ 10:00 PM
12/8 per Deanne
- 5. Purpose for which the trip is being made recruiting for students
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>\$ 2,000.00</u>
Mode of Travel	<u>State Vehicle</u>	Meals	\$ <u>0.00</u>
Remarks	_____	Lodging	\$ <u>0.00</u>
	_____	Registration Fee	\$ <u>0.00</u>
	_____	Incidental Expense (explain)	\$ <u>0.00</u>
	_____	TOTAL	\$ <u>\$ 2,000.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned 097
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
 Ross Brunelle
 Traveler's Name (PLEASE PRINT) _____

 Supervisor/Budget Code Administrator

 President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

R. Brunelle
TX, NM, CO
12/4/16
 (Business Office Use Only)



TRAVEL REQUEST

TID# 16777
(Business Office Use Only)

Date 11/30/2016

- 1. Destination Central and Northern Colorado
- 2. Number of persons making the trip 2 State vehicle(s) needed _____
- 3. Time and date of departure 6:00 AM Monday December 4th, 2016
- 4. Time and date of return 8:00 PM Thursday December 8th, 2016
- 5. Purpose for which the trip is being made Recruiting future student athletes for Adams State University.
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>90.00</u>
Mode of Travel	<u>Recruiting Car</u>	Meals	\$ <u>240.00</u>
Remarks	_____	Lodging	_____
	_____	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>330.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Colin Fuller, Jarrell Harrison.
Traveler's Name (PLEASE PRINT)

[REDACTED]
Supervisor/Budget Code Administrator

President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

C Fuller + J Harrison
CO
12/4/8
(Business Office Use Only)

Football



TRAVEL REQUEST

TID# 16778
(Business Office Use Only)

Date 11/30/16

- 1. Destination Tucson/Phoenix, AZ
- 2. Number of persons making the trip 2 State vehicle(s) needed _____
- 3. Time and date of departure 6:00 AM, 12/4/16
- 4. Time and date of return 11:00 AM, 12/10/16
- 5. Purpose for which the trip is being made Recruiting
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>750.00</u>
Mode of Travel	<u>Recruiting Car/Rental Car</u>	Meals	\$ <u>420.00</u>
Remarks	_____	Lodging	\$ <u>500.00</u>
	_____	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
	_____	TOTAL	\$ <u>1,670.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Josh Blankenship

[REDACTED]
Supervisor/Budget Code Administrator

[REDACTED] 2 Dec 2016
President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

J. Blankenship
Tucson, Phoenix AZ
12/4-10
(Business Office Use Only)



TRAVEL REQUEST

TID# 16779
(Business Office Use Only)

Date 11/2/2016

- 1. Destination Los Angeles, CA to Alamosa, CO
- 2. Number of persons making the trip 1 State vehicle(s) needed _____
- 3. Time and date of departure Dec. 2nd, 2016 - 5:30 AM - Arrives in Alamosa @ 12:00 PM
- 4. Time and date of return Dec. 4th, 2016 - 4:48 PM - Departs Alamosa @ 9:15 AM
- 5. Purpose for which the trip is being made Recruiting Official Visit
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>\$ 268.18</u>
Mode of Travel	<u>Airlines Flight</u>	Meals	_____
Remarks	_____	Lodging	_____
	<u>Flight bought for Recruiting Visit</u>	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>\$ 268.18</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature Recruit
James C Staggs III

[REDACTED]
Supervisor/Budget Code Administrator

President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

J. Staggs / [REDACTED]
Alamosa
12/2-4
(Business Office Use Only)



TRAVEL REQUEST

TID# 16780
(Business Office Use Only)

Date 11/2/2016

- 1. Destination Los Angeles, CA to Alamosa, CO
- 2. Number of persons making the trip 1 State vehicle(s) needed _____
- 3. Time and date of departure Dec. 2nd, 2016 - 5:30 AM - Arrives in Alamosa @ 12:00 PM
- 4. Time and date of return Dec. 4th, 2016 - 4:48 PM - Departs Alamosa @ 9:15 AM
- 5. Purpose for which the trip is being made Recruiting Official Visit
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>302.17</u>
Mode of Travel	<u>Airlines Flight</u>	Meals	_____
Remarks	_____	Lodging	_____
	<u>Flight bought for Recruiting Visit</u>	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>302.17</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature Recruit
James C Staggs III
Trav _____
Super _____
President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

J. Staggs | [REDACTED]
Alamosa
12/2-4
(Business Office Use Only)



TRAVEL REQUEST

TID# 16804
(Business Office Use Only)

Date 12/02/2016

1. Destination Utah and Las Vegas
2. Number of persons making the trip 1 State vehicle(s) needed _____
3. Time and date of departure 12/05/16 @ 6AM
4. Time and date of return 12/09/16 @ 10pm
5. Purpose for which the trip is being made Recruiting student athletes
6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>700.00</u>
Mode of Travel	<u>Recruiting Car</u>	Meals	\$ <u>150.00</u>
Remarks	_____	Lodging	\$ <u>100.64</u>
	_____	Registration Fee	\$ <u>0.00</u>
	_____	Incidental Expense (explain)	\$ <u>0.00</u>
		TOTAL	\$ <u>950.64</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
DEREK FAANI

Budget Code Administrator
16 Dec 2016

President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

D. Faani
Utah + Las Vegas
12/5-9
(Business Office Use Only)

Football



TRAVEL REQUEST

TID# 116826
(Business Office Use Only)

Date 12/11/2016

- 1. Destination Colorado Springs Airport - Denver International Airport
- 2. Number of persons making the trip 1 State vehicle(s) needed 1
- 3. Time and date of departure 12/11/2016 - 9am
- 4. Time and date of return 12/11/2016 - 6pm
- 5. Purpose for which the trip is being made Taking recruits to the airport
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>35.00</u>
Mode of Travel	_____	Meals	_____
Remarks	_____	Lodging	_____
		Registration Fee	_____
		Incidental Expense (explain)	_____
		TOTAL	\$ 35.00

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]

 Traveler's Name (PLEASE PRINT)
[REDACTED]

 President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

D. Fagan
Colo Springs, Denver
12/11
 (Business Office Use Only)

RECEIVED
MAY 10 2017



BY:

TRAVEL REQUEST

TID# 16878
(Business Office Use Only)

Date 12/2/16

- 1. Destination Denver Airport
- 2. Number of persons making the trip 3 State vehicle(s) needed _____
- 3. Time and date of departure 7:00 AM - 12/2/2016
- 4. Time and date of return 10:00 PM - 12/2/2016
- 5. Purpose for which the trip is being made Picking Up Recruits from Airport
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code [REDACTED] Budget

Additional Account Code _____	Transportation (without tax)	\$ <u>30.00</u>
Mode of Travel <u>Recruiting Car</u>	Meals	_____
Remarks _____	Lodging	_____
_____	Registration Fee	_____
_____	Incidental Expense (explain)	_____
_____	TOTAL	\$ <u>30.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Ross Brunelle
 Traveler's Name (PLEASE PRINT)
[REDACTED]
 Supervisor/Budget Code Administrator

 President/Vice President (Required for Out-of-State Travel)

Football

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

R. Brunelle
Denver
12/2
 (Business Office Use Only)

RECEIVED
JAN 0 8 2017



TRAVEL REQUEST

TID# 16879
(Business Office Use Only)

BY:

Date 12/9/16

- 1. Destination Denver Airport
- 2. Number of persons making the trip _____ State vehicle(s) needed _____
- 3. Time and date of departure 7:00 AM - 12/9/16
- 4. Time and date of return 12:00 AM - 12/10/16
- 5. Purpose for which the trip is being made Picking up Recruits from Airport
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>60.00</u>
Mode of Travel	<u>Recruiting Car</u>	Meals	\$ <u>20.00</u>
Remarks	_____	Lodging	_____
	_____	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>80.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Ross Brunelle

[REDACTED]
Supervisor/Budget Code Administrator

President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

R. Brunelle
Denver
12/9-10
(Business Office Use Only)

RECEIVED

TRAVEL REQUEST

TID# 16880
(Business Office Use Only)



BY:

Date 12/2/2016

- 1. Destination San Angelo, Midland, Odessa, Abilene, Lubbock, Amarillo - Texas
- 2. Number of persons making the trip 1 State vehicle(s) needed _____
- 3. Time and date of departure 12/4/2016 @ 10:00 AM
- 4. Time and date of return 12/8/2016 @ 9:00 PM
- 5. Purpose for which the trip is being made Recruiting Student Athletes
- 6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>240.00</u>
Mode of Travel	<u>Recruiting Car</u>	Meals	\$ <u>150.00</u>
Remarks	_____	Lodging	\$ <u>255.00</u>
	_____	Registration Fee	\$ <u>0.00</u>
	_____	Incidental Expense (explain)	\$ <u>0.00</u>
		TOTAL	\$ <u>645.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
 Ross Brunelle
 Traveler's Name (PLEASE PRINT) [REDACTED]
 Supervisor/Budget Code Administrator [REDACTED]
 11 Jan 2017
 President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

R. Brunelle
 TX
 12/4/8
 (Business Office Use Only)



RECEIVED

TRAVEL REQUEST

TID# 16881
(Business Office Use Only)

Date 12/5/2016

- 1. Destination Snow College Ephriam, Utah
- 2. Number of persons making the trip 2 State vehicle(s) needed 1
- 3. Time and date of departure Sunday 12/11/2016 8:00 AM
- 4. Time and date of return Monday 12/13/2016
- 5. Purpose for which the trip is being made Dropping off Recruits back to Snow College Ephriam, Utah
- 6. Specific arrangements for class sessions (if applies) None

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>200.00</u>
Mode of Travel	_____	Meals	\$ <u>50.00</u>
Remarks	_____	Lodging	_____
	_____	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>250.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned Ford Fusion
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
 Colin Fuller, Jarrell Harrison
 Traveler's Name (PLEASE PRINT)
[REDACTED]
 Budget Code Administrator
[REDACTED] 11/30/2017
 President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

C Fuller + J. Harrison
Ephriam UT
12/11-13
 (Business Office Use Only)

Football

RECEIVED
NOV 9 2016



TRAVEL REQUEST

TID# 16882
(Business Office Use Only)

BY:

Date 12/10/16

1. Destination Denver Airport

2. Number of persons making the trip 7 State vehicle(s) needed yes

3. Time and date of departure 3:30 AM - 12/11/16

4. Time and date of return 2:00 PM - 12/11/16

5. Purpose for which the trip is being made Taking Recruits to Airport

6. Specific arrangements for class sessions (if applies) _____

7. Account Code	<u>[REDACTED]</u>	Budget	
Additional Account Code	_____	Transportation (without tax)	\$ <u>0.00</u>
Mode of Travel	<u>Stater Vehicle</u>	Meals	\$ <u>30.00</u>
Remarks	_____	Lodging	_____
	_____	Registration Fee	_____
	_____	Incidental Expense (explain)	_____
		TOTAL	\$ <u>30.00</u>

When using State vehicle, State Fueling Systems must be used for purchases of fuel whenever possible. When not possible, only self-service islands of retail fuel outlets may be used

Vehicle(s) Assigned _____
by Facilities Services (ext 7951)

Traveler's Signature [REDACTED]
Ross Brunelle

Traveler's Name (PLEASE PRINT) _____
[REDACTED]

Supervisor/Budget Code Administrator _____

President/Vice President (Required for Out-of-State Travel)

CLERY ACT COMPLIANCE

Will you be staying more than 5 nights? Y N

Will students be traveling? Y N

When students are traveling and will be staying more than 5 nights, a copy of this form must be submitted to the ASU Police Department.

R. Brunelle
Denver
12/11
(Business Office Use Only)

Football